



AMERICAN INDIAN CENTER

AMERICAN INDIAN CENTER OF CHICAGO
AMERICAN INDIAN CENTER BOARD
3401 W. Ainslie St. | Chicago, IL 60625
773-275-5871 | www.aicchicago.org

**AIC Board Meeting
Tuesday, February 18, 2019
6:00-8:00pm
Minutes**

Attendees: Les Begay, Chantay Moore, Monica Rickert-Bolter, Aaron Golding, Kelli Covey, Andrea Rayla, Heather Miller, Phil Sprouce, Joyce Miller, and Lauren Miller

1. Call to Order, Opening Prayer
2. Executive Session
 - A. Trial Prep
 - B. Indigenous People's Day – County-wide may be an easier approach with a 5-month circulating petition to get on the ballot (9 votes for the county and 29 for the city); possibly on November ballot; commission someone to commission Native leadership statues; suggest local leadership for support; how do we still acknowledge the real history (fact sheet); focus on positive message for the campaign; daily posts in November about contributions of Native peoples
 - C. Mayor's Meeting – Heather had Mayor Lightfoot do a land acknowledgment and in Native language throughout her speech, interested in IDP change; Italian Americans refuse to meet with the Center, suggested mayor's office organize meetings; Lightfoot wants to show support for a bigger change for Natives
1. Annual Meeting
 - A. Third-party security and election coordinators
 - B. Info booths about specific programs, events, suggestions, etc. (2-3pm) – Board members and AIC staff
 - C. No write-in candidates
 - D. Rules of Engagement
2. Review and Approve January Minutes
3. Financial Review - Audit
4. Newberry Fundraiser Update
5. Adjourn
 - A. Les motions to adjourn, Aaron seconds, ayes have it. Meeting adjourned at 8.04pm.



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**AIC Board Meeting
Minutes**

**Tuesday, March 24,
2020 6:00-8:00pm**

****Please note that due to the current COVID-19 pandemic this Board meeting will take place via video conferencing. We understand that this situation is not addressed in our bylaws and therefore have made this decision based on the current public health crisis.**

To access the meeting please use the following login information.

Click on the link to Join Zoom Meeting <https://zoom.us/j/>

820933779

OR dial by conference call only 1-312-626-6799 and enter in Meeting ID: 820933 779

1. Call to order, opening prayer
 - Aaron Golding, David Morales, Melodi Serna, Chantay Moore, Heather Miller, Les Begay, Monica Rickert-Bolter, Samantha Selby
2. Board paperwork- Conflict of Interest, Strategic Plan, Grant Overview
 - All board members need to fill out Conflict of Interest form
 - Previous SP was 2 years old, a committee is needed to build a new plan; objectives and strategies must be adjusted to fit within remote interactions; Smart Growth application
 - Develop a Disaster Plan
 - Melodi will head the SP committee
3. Officer Elections: President, Vice President, Treasurer, Secretary, Sargent at Arms
 - Secretary – Chantay nominates Monica, Samantha seconds, Monica accepts, motion approved
 - President – Melodi nominates herself, Les seconds; Les nominates Chantay, Aaron seconds, Chantay accepts; Chantay approved
 - Vice President – Chantay nominates Melodi, Samantha seconds, motion approved
 - Treasurer – Chantay nominates Les, Melodi seconds, motion approved
 - Second bank signator – Chantay nominates Les, Aaron seconds, motion approved
 - Sargent at Arms – Chantay nominates David, David accepts, motion approved

4. Review and approve February 2020 minutes and review March 2020 Annual Meeting minutes
 - Chantay motions to approve edit to February minutes and change number formatting, Melodi seconds, motion approved
 - Chantay motions to approve January minutes with minor edits, Aaron seconds, motion approved
 - Les motions to approve March 2020 Annual Meeting minutes with edits, Melodi seconds, motion approved
5. ED Report and discussion on AIC future
 - Grant funding has been delayed due to COVID-19; possible four-month impact and recovery
 - All programming is postponed indefinitely
 - Emergency response funding grants could allow for staff to be paid and support the local community (\$50,000)
 - Postponed AIC Fundraiser, possible outreach to tribes and congressmen
 - Suggested that AIC staff is laid off and apply for unemployment, former staff will continue to work with the intention of being rehired once normal hours and activities are restored (within 6 months); Center may need to close for one month or open as a possible food distribution place; PR will need attention; staff will be given the option to apply for unemployment or have reduce hours/pay by 20-25%, possible stipends available or in-kind volunteer hours
 - Chantay motions to close Center until April 30th, all staff will have to option to be laid off or reduce hours during duration of COVID, Heather remains as ED for essential business, David seconds, motion approved
 - Legal situation update – Melodi and David recuse themselves
 - Chantay motions to suspend JoAnn Maney and Judy Palomino's membership for two years, Monica seconds, Melodi and David abstain, motion approved
 - David proposes a youth and elders circle program in honor of his brother
6. Adjourn
 - Melodi motions to adjourn, Les seconds, motion approved



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AIC Board Meeting Minutes

Tuesday, April 21, 2020

6:00-8:00pm

****Please note that due to the current COVID-19 pandemic this Board meeting will take place via video conferencing. We understand that this situation is not addressed in our bylaws and therefore have made this decision based on the current public health crisis.**

Please click the link below to join the webinar:

<https://zoom.us/j/91923278966>

Join by conference call only:

Dial: 13126266799

Webinar ID: 919 2327 8966

- 1. Call to order, opening prayer**
 - Chantay Moore, Melodi Serna
 - At 6:06 pm with opening prayer by David
- 2. Review and approve March 2020 minutes**
 - Les motions to approve meeting minutes, Chantay seconds, motion approved
- 3. ED Report, Financials**
 - Staff returned to the Center as of Monday, April 20, 2020
 - Will follow pandemic safety standards and received donations of masks, sanitizers, etc.
 - Limited contact and higher health-risk staff will work from home
 - Received multiple grants
 - Paycheck Protection Program approved (2-month salary support and expenses).
 - Decolonizing Wealth Fund (\$5,000) provide cultural support and resources for the community.
 - Native Voices Rising Fund (\$12,500)

- The Center will become a Covid Response site from the Greater Chicago Food Depository (limited contact pick-up) and will deliver boxes every two weeks as necessary. Organizing with CAICC for tracking, communications, and outreach services.
 - \$500 emergency support grants will be available in the upcoming weeks and will be communicated once more information is available.
 - Former board member Ashlee Pinto formed a nonprofit that made 100 meals available for pick-up or delivery for the Netflix Party on Friday, April 24th.
 - A Google doc database will be shared among CAICC to help with communications and organizing food/supply distributions and possibly create Elder boxes.
 - \$10,000 from Ho-Chunk office is still pending
 - Need to assess when we will be able to have a fundraiser and powwow.
 - Fundraiser is dependent on Newberry Library's availability and possibly turning this into a GoFundMe or virtual event.
 - Powwow may need to be postponed or rescheduled for next year, pending on Chicago's safety protocols for large group. Individuals may need to reach out to venues or social distancing, a poll will be taken.
4. Committee Meeting times and dates, roles and responsibilities
- Establishing three committees and each will meet before next board meeting.
 - Finance – Chantay (chair), David.
 - Bylaws – Les (chair), Melodi, and Aaron.
 - Programs – Melodi (chair), David, and Monica. Possibly going back to social services, develop future programs and events that may correlate with pandemic.
5. David suggests a Youth Town Hall, which may include Elders in future meetings. Determine hosting safeguards or parameters to be set in place to keep participants safe and comfortable.
6. Adjourn
- Chantay motions to adjourn, Les seconds, meeting ended at 7:17 pm.



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AIC Board Meeting Minutes

Tuesday, May 19, 2020

6:00-8:00pm

****Please note that due to the current COVID-19 pandemic this Board meeting will take place via video conferencing. We understand that this situation is not addressed in our bylaws and therefore have made this decision based on the current public health crisis.**

Please click the link below to join the webinar:

[https://us02web.zoom.us/j/82540633953?](https://us02web.zoom.us/j/82540633953?pwd=ekU3R3orb3o0dnhvYWpvQ2VNUCtTUT09)

pwd=ekU3R3orb3o0dnhvYWpvQ2VNUCtTUT09

Password: 3401

Or Telephone: Dial +1 312 626 6799

Webinar ID: 825 4063 3953

- 1. Call to order, opening prayer**
 - Chantay Moore, Heather Miller, Melodi Serna, Les Begay, David Morales, Samantha Selby
 - At 6:03 pm with opening prayer by Monica
- 2. Review and approve April 2020 minutes**
 - Melodi motions to review, Les seconds, motion approved
 - All in favor to approve minutes, minutes approved
- 3. ED Report, Financials**
 - Entering the end of our fiscal year, funding sources (government and restricted grants) will need to be rethought, move towards becoming self-sustaining, and take into consideration pandemic repercussions
 - Staff and volunteer appreciation lunch by board on Friday, May 15th
 - Food pantry used for Native community only
 - Need to schedule a deep clean of the Center before reopening

- Health and safety protocol for staff and volunteers
 - Melodi will look into government/organizational procedures and recommendations
 - Melodi motions for all staff and volunteers to be tested by June 3rd, David seconds, motion approved
4. End of Fiscal Year Fundraiser
- Create a GoFund Me page (open to using another donation site)
 - Frankie is developing a video
 - Board will share with contacts
 - Monica offered to support
5. FY 20-21 Budget Draft
- Reviewed and discussed new goal
 - Staff are participating in professional development and exploring development opportunities
 - Steady increase foundation funding (new goal \$400,000)
 - Increase individual and corporate donor contributions (new goal \$50,000)
 - National Endowment for the Arts application (\$20,000)
 - CARES Act (State grants goal \$250,000) may provide more resources for building up AIC staff and support, particularly for Project Beacon
 - Lower prediction of help from tribal grants (new goal \$8,000)
 - Special fundraising events (new goal \$10,000)
 - Increase corporate donor contributions (\$125,000)
 - Program revenue (new goal \$5,000)
 - Chantay motions to approve, 4 in favor, 2 abstaining (pending a new strategic plan with program development)
6. Indigenous People's Day Concert Fiscal Sponsorship
- Charge 8% fiscal partner, Liam
 - One-year commitment to potential raise \$5,000
 - AIC will be able to track grant budget
 - Chantay motions to accept sponsorship for one year, Les seconds, motion approved
7. Calendaring for committee dates, Board Retreat
- Committee Dates
 - Finance (Chantay) – Tuesday, June 2nd at 10 am
 - Programming (Melodi) – Thursday, June 4th at 10 am
 - Bylaws (Les) – Tuesday, June 9th at 10 am
 - Board Virtual Retreat – Native consultant will facilitate training
 - Saturday, June 27th or July 11th
8. Adjourn
- Chantay motions to adjourn, Melodi seconds, meeting ends at 8:13 pm



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AIC Board Meeting Agenda Tuesday, June 16th, 2020 6:00-8:00pm

****Please note that due to the current COVID-19 pandemic this Board meeting will take place via video conferencing. We understand that this situation is not addressed in our bylaws and therefore have made this decision based on the current public health crisis.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81292067526?pwd=anQ0SEtRaDYzUVRpVUdjTGxiRjZ3Zz09>

Meeting ID: 812 9206 7526

Password: 727381

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 812 9206 7526

- 1. Call to order, opening prayer**
 - Call to order at 6:12 pm, Chantay opening prayer
 - Les Begay, Heather Miller, Chantay Moore, Melodi Serna, Monica Rickert-Bolter, Aaron Golding, David Morales, Samantha Selby
- 2. Review and approve May 2020 minutes**
 - Les motions to approve, Monica seconds, motion passed
- 3. Committee Reports, Financials**
 - COVID funding and approved grants received (\$315,000)
 - Audit process will start in late August or early September
 - Committee Updates
 - Finance – June 2nd meeting, Heather and Stephanie will review the policy, opening staff credit cards with Native American Bank, and employee reimbursements
 - Bylaws – assess if the center remain a membership organization
 - Programs – need to reschedule due to technical difficulties
- 4. Powwow Discussion**
 - Possible social distance powwow
 - Delay powwow to 2021

- Reflection video of past AIC powwows
- Possibly partner with CAICC for outreach and create a virtual powwow

5. Questions/ Comments

- NA

6. Executive Session

- Chantay motions to go into ES at 6:48 pm, Melodi seconds, motion approved
- ED performance review – July 14th
- COVID safety discussion
- CAICC Facilitator discussion
- Aaron motions to end session, David seconds, motion approved

7. Next board meeting – July 16th

8. Adjourn

- Melodi motions to adjourn, Aaron seconds, motion approved



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American Indian Center Board Meeting Minutes
October 15, 2020
6:00-8:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82620861947?pwd=c29wZ3NOTmplY2hxc1k1TUJrQ08zdz09>

Meeting ID: 826 2086 1947 Passcode: 446247

One tap mobile +13126266799, 82620861947# US (Chicago) +19294362866,,82620861947#
US (New York)

Dial by your location +1 312 626 6799 US (Chicago)

Minutes recorded by Board Secretary, Monica Rickert-Bolter

1. Call to Order, Opening Prayer
 - a. Chantay Moore, Ben Krause-Decorah, Les Begay, Melodi Serna, Heather Miller, Monica Rickert-Bolter, David Morales, Aaron Golding
 - b. Call to order at 6:07 pm
 - c. Ben calls a moment of silence
2. Review and Approve August 2020 minutes
 - a. David motions to approve, Les seconds, Ben abstains, motion approved
3. ED and Staff Reports
 - a. Powwow Update
 - i. Virtual powwow and video of history
 - ii. \$60,000 funding available for raffle, prizes, dance competition from art funding
 - b. Kitchen Proposals
 - i. Options from architectural firms (\$17,000 / \$21,000 / \$32,000 quotes)
 - ii. Kitchen space for food distribution and pantry
 - iii. Food handler licenses and partnership with the Greater Chicago Food Depository
 - iv. Proposed timeline to be completed by January 2021
 - v. Funding to come from existing food grants and apply for other grant programs
 - c. Board Training Session
 - i. Thursday, October 22nd at 6pm
4. Committee Reports, Financial Review
 - a. Finance – Rescheduled
 - b. Programs – Rescheduled for Oct 20th
 - c. Bylaws – Rescheduled
 - d. Powwow – Staff and some board members developing virtual powwow
 - e. Financial Review – Focusing on the audit

- i. Chantay motions to end contract with accountant, Melodi seconds, motion approved
 - ii. Chantay hire forensic account, Melodi seconds, two abstain, motion approved
- 5. Questions / Comments
 - a. Cleaning company verses janitor – licensed sanitization workers use products keep the building sanitized for upwards to a month
- 6. Executive Session
 - a. Chantay calls to order at 7:41 pm
 - b. Lawsuit Update
 - c. Personnel Committee Update
 - i. Ben motions to take action for HR third party to review policy and implementation TBD
 - d. Chantay motions to end, Ben seconds, ended at 8:33 pm
- 7. Ben motions to add health insurance for staff for next personnel agenda and next BOD meeting agenda, Monica seconds, motion passes
- 8. Ben motions to adjourn, Melodi seconds, motion passes at 8:35 pm