

## American Indian Center Board of Directors Application

The purpose of this application is to enable the current American Indian Center (AIC) Board to make appropriate choices of Board Members for service to the AIC and the American Indian community of Chicago.

Applicants interested in serving as a board member should first read and understand the expectations and rules of Board Membership (*American Indian Center, Inc. Bylaws, Article IV Board of Directors*), read and understand the By-Laws, and submit a completed application. Applicants may also submit references or letters of recommendation for consideration if they so choose.

### Board of Director Expectations

- Support the mission, vision, and strategic direction of AIC.
- Work as a part of a cohesive team with common goals.
- Share his/her skills and expertise.
- Dedicate time to AIC programs and board meetings.
- Respect and support the majority decisions of the AIC Board.
- Participate actively in Board meetings (occur monthly), Board training, Board reviews, fundraisers, and public events.
- Have no more than two (2) consecutive unexcused absences from board meetings.
- Remain aware of the planned activities and make yourself available to participate.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.
- Do your best to ensure that the AIC is well-maintained, financially secure, growing, and always operating in the best interest of the American Indian community.
- Support the AIC with a personal financial donation.

### Board of Director Rules

- There will be no criticizing of fellow Board members or their opinions in or out of the Board meetings.
- There will be no use of the organization for personal advantage or that of friends or relatives.
- There will be no discussion of the confidential proceedings of the Board outside the Board room.

***Accepted Board Members will be required to consent to a full background check by the AIC.***

Date of application: \_\_\_\_\_

**Personal Information**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Tribal Affiliation

**Employment Information**

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
Workplace

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Relevant Experience/Employment (Please provide or attach resume)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Skills that I have to contribute to the AIC mission**

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Carpentry     | <input type="checkbox"/> Electrical    | <input type="checkbox"/> Art, Music, Dance | <input type="checkbox"/> Sewing             |
| <input type="checkbox"/> Cook & Baking | <input type="checkbox"/> Gardening     | <input type="checkbox"/> Sports & Rec      | <input type="checkbox"/> Policy Dev.        |
| <input type="checkbox"/> Fund Raising  | <input type="checkbox"/> Prior AIC BOD | <input type="checkbox"/> Finance & Acct.   | <input type="checkbox"/> Plumbing           |
| <input type="checkbox"/> Computer      | <input type="checkbox"/> Program Eval. | <input type="checkbox"/> Electrical        | <input type="checkbox"/> Other (list below) |

\_\_\_\_\_  
\_\_\_\_\_

**Explain why you are interested in becoming an AIC Board Member.**

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**List Boards or committees you serve on (business, civic, community, fraternal, political, professional, recreational, and political).**

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**Describe your other volunteer commitments.**

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**Describe how the AIC would benefit from your involvement on the Board.**

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**Provide any important information for the AIC to consider your application.**

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**Agreements**

- Yes  No I am willing and able to attend Board meetings.
- Yes  No I am willing to interact with AIC staff, Board, and community in a professional and respectful manner.
- Yes  No I am willing to uphold my responsibilities and act in the best interest of the AIC mission.

**Signature and Acknowledgment**

By signing below, I certify that the above information is correct and true. If I am elected to the AIC Board of Directors I understand that I will be available to attend the monthly board meetings, participate on a BOD committee, give my financial support, participate in fund raising/capital campaign activities as planned by the BOD, carry out the strategic plan and attend AIC activities when possible.

**Background Check**

If elected, I am willing to complete a background check. By signing this form, I acknowledge that I have read this paragraph and I consent to a background check by the AIC.

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Print Name

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Date

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Signature